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Economic
Opportunity, Inc.

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PCCEO EMPLOYMENT OPPORTUNITY

JOB TITLE: Early Childhood Assistant Teacher
DEPARTMENT: PCCEO Head Start
SALARY: \$13.00-16.00
FLSA: Full-Time/Non-Exempt

JOB SUMMARY: The Early Childhood Assistant is responsible for providing assistance to the Early Childhood Teacher in the supervision of children, maintenance of materials and equipment, completion of records, screenings and appropriate forms, and involvement of parents in the program. The Early Childhood Assistant is also responsible for working collaboratively with other staff and assuring that PCCEO HS is in complete compliance with all of the federal, state and local rules that govern HS.

RECOMMENDED REQUIREMENTS:

- Must have a Child Development Associate (CDA) Credential
- Twelve (12) semester hours of Early Childhood Education
- Associate or Baccalaureate Degree (in any area)
- At least one (1) year of experience working with families and children
- Must be at least 19 years of age
- Must be able to perform the essential functions of the job description

Submit your application or resume to Patti Scott:

By mail: 711 W. McBean Street, Peoria, IL 61605

By email: pscott@pcceo.org

By applying on-line: www.pcceo.org

By applying on INDEED.com

PCCEO IS AN EQUAL OPPORTUNITY EMPLOYER

HELPING PEOPLE. CHANGING LIVES...FOR EVERY STAGE OF LIFE!
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