



Revised May 15, 2023

Peoria Citizens Committee for Economic Opportunity, Inc.

Job Opportunity

DEPARTMENT: Accounting

JOB TITLE: Chief Financial Officer

FLSA class: Exempt/ Full – Time

PAY SCALE: 116

REPORTS TO: President/CEO

JOB PURPOSE: Direct, administer, supervise and coordinate the organization's financial management operations and assist the PRESIDENT/CEO in overseeing and maintaining the corporate financial integrity of the Peoria Citizens Committee for Economic Opportunity, Inc. Responsible for the accomplishment and fulfillment of the duties and tasks as prescribed by the PRESIDENT/CEO.

EDUCATION AND WORK EXPERIENCE: BA degree in accounting (CPA preferred). Three to five years experience in government or not-for-profit institutions and their accounting systems. Successful management of a public or private organization.

KNOWLEDGE AND SKILLS: Thorough knowledge of accounting principles. Five or more years in accounting, including at least two years at a supervisory level. Budget preparation and maintenance experience.

Submit your application or resume to Patti Scott

By mail: 711 W. McBean Street, Peoria, IL 61605

By email: psscott@pccceo.org

By applying on INDEED.com

PCCEO IS AN EQUAL OPPORTUNITY EMPLOYER